

1. Position Details			
Position Title:	Assistant Interpreter		Position Code:
Position Type:	<input type="checkbox"/> Editorial <input type="checkbox"/> Support <input type="checkbox"/> Executive Management		Position Grade:
Base Location:		Group:	
Division:	MENA Division		
Channel / Directorate:	Programs Directorate		
Department:	Programs Supports Department		
Section:	Editorial Support		

2. Relationships	
Report to : (Supervisor's Position)	Head of Editorial Support
Supervise : (Subordinates' Positions)	
Internal contacts:	News Output, Newsroom coordination
External contacts:	

3. Position Purpose Summary:
<p>The Assistant Interpreter is responsible for LIVE translation of interviews and speeches from a foreign language to Arabic. This is a very important job in a Newsroom depends a lot on covering Live events from all over the globe and interviewing newsmakers & experts who do not speak Arabic. Interpreters should be able to work non stop for long hours in breaking news cases and they should enjoy excellent Arabic language as they work as a bridge between 2 languages.</p>

4. Key Responsibilities and Accountabilities:
<ul style="list-style-type: none"> • Provide live on-air English (and/ or French, German or Italian) /Arabic interpreting for pre-arranged interviews and press conferences inside and outside News Bulletins. • Provide live on-air English (and/ or French, German or Italian) /Arabic interpreting for live and recorded weekly programs, like Talk-Shows, Sports Programs, Occasional Sports Programs. • Provide live on-air English (and/ or French, German or Italian) /Arabic interpreting for daily Sports News programs. • Once notified of an impending pre-arranged activity which requires their services, interpreters are responsible for preparing for the event by making the necessary research for background information on the subject, the personalities and issues involved to assist them in their tasks during the live coverage. • During events which are spread over a long period of time interpreters are required to provide live on-air which may last for hours • Facilitate effective communication between two parties that do not speak a similar language by converting one spoken or written language to another. • Relay concepts and ideas between languages.

5. Other Responsibilities

- Perform other duties relevant to the job as requested.

6. Job Requirements and Qualifications

Education:	Minimum Bachelor Degree in Translation, Interpretation or a relative linguistics Degree.	
Experience:	Minimum 1 year of professional practical experience in simultaneous interpreting field.	
Skills:	<ul style="list-style-type: none"> • Mastery in the working languages. • Good research ability. • To be able to work as part of a team. • Very good communication and coordination skills. • To be able to work under sever pressure. • A sense of urgency. 	
Knowledge	<ul style="list-style-type: none"> • Knowledge in current affairs • Knowledge in global issues • Knowledge in TV technology 	
Abilities:	<ul style="list-style-type: none"> • Able to work under pressure • Able to be part of a team 	
Core Competencies:	1- beIN Sports ethics and code of conduct. 2- beIN Sports spirit. 3- Diversity. 4- Integrity.	
Work Environment:	Studio	
Job Demands:	Physical characteristics:	
	Other characteristics:	

7. Performance Measures

- Quality of simultaneous interpreting
- Team work
- languages judgment

8. Tools and Equipment

- iNews
- Computer and Internet