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| **1. Position Details** | | | | | |
| **Position Title:** | **Senior On Air Editor** | | | ***Position Code:*** |  |
| **Position Type:** | *Editorial*  *Support*  *Executive Management* | | | ***Position Grade:*** |  |
| **Base Location:** |  | **Group:** |  | | |
| **Division:** | MENA Division | | | | |
| **Channel / Directorate:** | Technical Operations Directorate | | | | |
| **Department:** | Media Operation Department | | | | |
| **Section:** | Post Production Section | | | | |

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| **2. Relationships** | |
| **Report to :** (Supervisor’s Position) | Head of Post Production |
| **Supervise :** (Subordinates’ Positions) |  |
| **Internal contacts:** | Production, Rights, Monitoring, Transmission, Library & Archive, IT |
| **External contacts:** |  |

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| **3. Position Purpose Summary:** |
| The Senior On Air Editor is responsible for the process of creating segments of motion video production footage, special effects and sound to manipulate these elements to create a video matching the original Camera Script and the Story Board or the director view |

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| **4. Key Responsibilities and Accountabilities:** |
| • Editing all kinds of Analyst studios and programs Reports and Videos (VTs, OOVs, Floating PIX, …etc)  • Edit Creative music clips, Stings and Filers  • Doable purchased/ready-made Programs  • Editing Factual Programs and Documentary  • Deal with the MAM (interplay) Elements and put all material on the right path for on air transmission and play out unit  • Granted the technical approval on Video & Audio  • Provide Detailed technical report of the completion  • Attending the Section and Management meetings  • Download from the FTP and upload it on the Server  • Follow up the daily workflow and machines status  • Make Reports of daily matters |

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| **5. Other Responsibilities** |
| • Assisting News Editing Unit when required  • Perform Other duties relevant to the job as requested  • Coaching new local Contracts |

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| **6. Job Requirements and Qualifications** | | |
| **Education:** | Minimum Bachelor Degree in Media Broadcast, Journalism or any related discipline. | |
| **Experience:** | Minimum 4-5 years of professional experience in Media Television Journalism or any related work. | |
| **Skills:** | • Agility and reaction  • Good communication skills  • Language skills  • Creativity and sensibility (using the Video & Audio Elements) | |
| **Knowledge** | • Sport knowledge  • Aspect Ratio  • Video Definitions  • TV Broadcasting terminology and working concepts  • Working with MAMs (Media Assist Managements)  • Familiar with broadcast equipment | |
| **Abilities:** | • Able to work under pressure  • Able to take the responsibility  • Able to work in a shift method  • Able to work in a team environment  • Able to Deliver Ideas on Screen as Video Segment | |
| **Core**  **Competencies:** | 1- beIN Sports ethics and code of conduct. 2- beIN Sports spirit. 3- Diversity. 4- Integrity. | |
| **Work Environment:** |  | |
| **Job Demands:** | Physical characteristics: |  |
| Other characteristics: |  |

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| **7. Performance Measures** |
| • Quality of output  • Beauty of the Edited Video materials  • Number of Segments (for analyst Studios)  • Producer & Director degree of satisfaction  • Fulfilling the Dead lines  • Accuracy of the technical report |

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| **8. Tools and Equipment** |
| • Non Linear, AVID, FCP, Adobe  • Linear, 2 Machines (Beta to Beta) & VTRs  • Linear, Multi Machines (AB Roll and Vision Mixer)  • Audio Mixer  • Wave Form  • Character Generator interface  • Computer and FTP  • Router |