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| **1. Position Details** |
| **Position Title:**  | **Senior On Air Editor** | ***Position Code:***  |   |
| **Position Type:**  | [ ]  *Editorial* [ ]  *Support* [ ]  *Executive Management* | ***Position Grade:***  |  |
| **Base Location:**  |  | **Group:** |  |
| **Division:**  | MENA Division |
| **Channel / Directorate:**  | Technical Operations Directorate |
| **Department:** | Media Operation Department |
| **Section:**  | Post Production Section |

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| **2. Relationships** |
| **Report to :** (Supervisor’s Position) | Head of Post Production |
| **Supervise :** (Subordinates’ Positions) |  |
| **Internal contacts:** | Production, Rights, Monitoring, Transmission, Library & Archive, IT |
| **External contacts:** |  |

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| **3. Position Purpose Summary:** |
| The Senior On Air Editor is responsible for the process of creating segments of motion video production footage, special effects and sound to manipulate these elements to create a video matching the original Camera Script and the Story Board or the director view |

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| **4. Key Responsibilities and Accountabilities:** |
| • Editing all kinds of Analyst studios and programs Reports and Videos (VTs, OOVs, Floating PIX, …etc)• Edit Creative music clips, Stings and Filers• Doable purchased/ready-made Programs • Editing Factual Programs and Documentary• Deal with the MAM (interplay) Elements and put all material on the right path for on air transmission and play out unit• Granted the technical approval on Video & Audio • Provide Detailed technical report of the completion• Attending the Section and Management meetings• Download from the FTP and upload it on the Server• Follow up the daily workflow and machines status • Make Reports of daily matters |

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| **5. Other Responsibilities** |
| • Assisting News Editing Unit when required• Perform Other duties relevant to the job as requested • Coaching new local Contracts |

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| **6. Job Requirements and Qualifications** |
| **Education:**  | Minimum Bachelor Degree in Media Broadcast, Journalism or any related discipline. |
| **Experience:**  | Minimum 4-5 years of professional experience in Media Television Journalism or any related work. |
| **Skills:**  | • Agility and reaction • Good communication skills• Language skills• Creativity and sensibility (using the Video & Audio Elements) |
| **Knowledge** | • Sport knowledge• Aspect Ratio • Video Definitions• TV Broadcasting terminology and working concepts• Working with MAMs (Media Assist Managements)• Familiar with broadcast equipment |
| **Abilities:**  | • Able to work under pressure • Able to take the responsibility• Able to work in a shift method • Able to work in a team environment • Able to Deliver Ideas on Screen as Video Segment |
| **Core** **Competencies:** | 1- beIN Sports ethics and code of conduct.2- beIN Sports spirit.3- Diversity.4- Integrity. |
| **Work Environment:**  |  |
| **Job Demands:**  | Physical characteristics: |  |
| Other characteristics: |  |

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| **7. Performance Measures** |
| • Quality of output • Beauty of the Edited Video materials• Number of Segments (for analyst Studios)• Producer & Director degree of satisfaction• Fulfilling the Dead lines• Accuracy of the technical report |

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| **8. Tools and Equipment** |
| • Non Linear, AVID, FCP, Adobe• Linear, 2 Machines (Beta to Beta) & VTRs• Linear, Multi Machines (AB Roll and Vision Mixer)• Audio Mixer• Wave Form• Character Generator interface• Computer and FTP• Router |