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| **1. Position Details** |
| **Position Title:**  | **Assistant Audio Transmission Operator** | ***Position Code:***  |   |
| **Position Type:**  | [ ]  *Editorial* [ ]  *Support* [ ]  *Executive Management* | ***Position Grade:***  |  |
| **Base Location:**  |  | **Group:** |  |
| **Division:**  | MENA Division |
| **Channel / Directorate:**  | Technical Operations Directorate |
| **Department:** | Media Operation Department |
| **Section:**  | Transmission Section |

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| **2. Relationships** |
| **Report to :** (Supervisor’s Position) | Head of Transmission |
| **Supervise :** (Subordinates’ Positions) |  |
| **Internal contacts:** | Media Operations, Programs & other related department |
| **External contacts:** |  |

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| **3. Position Purpose Summary:** |
| The Assistant Audio Transmission Operator is responsible to set up audio configuration for the commentary booths, ensure that all the audio have been mixed in an appropriate manner (audio quality) according to the proposed workflow and distribute the audio channels to their audio tracks. |

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| **4. Key Responsibilities and Accountabilities:** |
| • Create good quality audio tracks as per requirements.• Mix voices for live and record events using control consoles. • Regulate volume level and sound quality using control consoles.• Synchronize and equalize voices using control consoles.• Dedicate the audio channels to the right destination (Arabic & English, Arabic & Arabic, and English & English) as per requirement. • Set up, test and adjust all equipment before live events.• Report equipment problems, and ensure that required repairs are done. • Daily both Arrangement for both live and records event. • Coordinate with commentators for weekly highlights recording for proper transmission.• Coordinate with C.A.R. about audio configuration as we received from the source. |

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| **5. Other Responsibilities** |
| • Arrange backup plan for big events to secure the audio channel transmission. • Prepare ISDN backup line for any audio technical emergency case. |

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| **6. Job Requirements and Qualifications** |
| **Education:**  | Minimum High School Diploma |
| **Experience:**  | Minimum 1 year experience as a Transmission Controller, including experience with a major international broadcast facility, and working within a live news and/or sports environment. |
| **Skills:**  | • Agility and reaction • Familiar with the broadcast audio equipment • Languages skills• Computer and internet skills• Good communication skills |
| **Knowledge** | • Sports knowledge • TV Broadcasting terminology and working concepts• Type of audio signal (Analogue , AES )• Audio quality• Audio levelling • Audio and video Equipment |
| **Abilities:**  | • Able to work under pressure • Able to take the responsibility• Able to monitor many audio signals simultaneously • Able to work in a shift method • High sense of attention to all details • Able to work in a team environment |
| **Core** **Competencies:** | 1- beIN Sports ethics and code of conduct.2- beIN Sports spirit.3- Diversity.4- Integrity. |
| **Work Environment:**  | office |
| **Job Demands:**  | Physical characteristics: |  |
| Other characteristics: |  |

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| **7. Performance Measures** |
| • Number of errors• Quality & quantity of output• Problem solving• Proper speed react• Commitment and discipline. |

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| **8. Tools and Equipment** |
| • Mixing consoles.• Digital-to-analogue converters.• Dynamic Range Compression.• Digital audio workstations.• Microphones.• Equalizer.• Dual commentators unit • Wave form.• limiters • Isdn |