

1. Position Details			
Position Title:	Tax Advisor		Position Code:
Position Type:	<input type="checkbox"/> Editorial <input type="checkbox"/> Support <input type="checkbox"/> Executive Management		Position Grade:
Base Location:	Doha	Group:	
Division:	HR & Finance Affairs		
Channel / Directorate:	Accounting		
Department:	-		
Section:	-		

2. Relationships	
Report to : (Supervisor's Position)	
Supervise : (Subordinates' Positions)	-
Internal contacts:	
External contacts:	

3. Position Purpose Summary:
<p>The Tax Advisor is responsible for keeping an efficient and effective taxation at corporate level with capability of handling the taxation application and oversee compliance requirements for Doha. To set global taxation strategy and oversee its compliance at the group level.</p>

4. Key Responsibilities and Accountabilities:
<ul style="list-style-type: none"> Oversee and advise compliance of all local tax law and regulations. Advising about business plans and investment opportunities Providing guidance about taxation legislation Assist international Operations Divisions in ensuring the worldwide compliance of local laws and regulations for all international operations and advising on the application of the International Tax Treaties. Advise and support Executive Director in handling special projects at group level relating to worldwide taxation strategies. Advise Executive Director in developing an effective corporate tax functions. Conducting research on tax laws Strategizing with the ED to minimize tax liability Communicating with the ED to explain tax issues Preparing and submitting tax returns and any other necessary forms Estate planning Keeping the GROUP compliant with their tax obligations Advising on tax residence and domicile matters Providing guidance on indirect taxation such as VAT, customs planning and other taxes at the group level.

5. Other Responsibilities
<ul style="list-style-type: none"> Perform other duties relevant to the job as requested.

6. Job Requirements and Qualifications					
Education:	Minimum Bachelor's degree in Accounting, Economics or any related discipline. Master's degree and / or one of the 2 professional certifications (CPA or CA) and tax courses are preferred. Having CMA certification in the absence of a Masters or CPA or CA would be a must.				
Experience:	Minimum 10 years of professional experience in Accounting, Audit and Tax affairs or any similar role.				
Skills:	<ul style="list-style-type: none"> Strategic Thinking Planning and Organizing Coaching and Counselling Leadership Skills Financial Control Analysis Languages Interpersonal skills 				
Knowledge	<ul style="list-style-type: none"> Various Budget Methods Various Tax System & Laws Investment Approaches and strategies News and programs operations and channel editorial integrity and ethics International Financial Reporting Standards (IFRS) Financial Control Cycles Local & International Business Cycles 				
Abilities:	<ul style="list-style-type: none"> Able to meet deadlines Able to work under presser Able to communicate across the Network Able to make Strategic decisions Able to identify best approaches to balance between need to comply with Tax controls and supporting urgent and new processes within the Network. Investment approaches & strategies 				
Core Competencies:	1- beIN Sports ethics and code of conduct. 2- beIN Sports spirit. 3- Diversity. 4- Integrity.				
Work Environment:					
Job Demands:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Physical characteristics:</td> <td></td> </tr> <tr> <td>Other characteristics:</td> <td></td> </tr> </table>	Physical characteristics:		Other characteristics:	
Physical characteristics:					
Other characteristics:					

7. Performance Measures
<ul style="list-style-type: none"> Accurate and timely financial reporting Compliance to all accounting requirements with minimum compliance issues Efficient accounting processes High service levels to all business units

8. Tools and Equipment
<ul style="list-style-type: none"> Computer and related hardware Internet & e-mail Office Software Financial Information Systems